



Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
REHIYON V—BICOL

**TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD NAGA**

March 12, 2024

DIVISION MEMORANDUM  
No. 77, s. 2024

**OCULAR INSPECTION TO PRIVATE SCHOOLS AS REGULATORY FUNCTION  
PURSUANT TO DEPED ORDER NO. 88, S. 2010**

To: Assistant Schools Division Superintendent  
Chiefs of Functional Divisions  
CID, SGOD and OSDS Unit/Section Heads  
Public Schools District Supervisors Concerned  
Private Elementary and Secondary School Heads Concerned  
All Others Concerned

1. Pursuant to Memorandum DM-OUOPS-2024-01-01704 and RM No. 271, s. 2024 dated March 8, 2024 re: *Regulatory Functions Pursuant to DepEd Order No. 88, s. 2010*, this Office shall conduct an **OCULAR INSPECTION TO PRIVATE SCHOOLS AS REGULATORY FUNCTION PURSUANT TO DEPED ORDER NO. 88, S. 2010** which are recipients of Educational Service Contracting (ESC) and Senior High School Voucher Program (SHSVP). The activity will be held on **March 18, 2024**.
2. This activity aims to gather, validate and consolidate data for the submission of the Division Consolidated Report to ROV on or before March 22, 2024.
3. The inspection report shall be submitted to the respective team leaders. The team leader shall forward to the SGOD-SMME for the preparation of Division Consolidated Report.
4. Enclosed in this Memorandum are the list of Inspectorate Team with the list of Private Schools to be visited, the Inspection Template to be used during the Ocular Inspection and copies of RM No. 271 s. 2024 and Memorandum DM-OUOPS-2024-01-01704.
5. Division Inspectorate Team will convene for a Pre - Inspection Orientation on **March 15, 2024 (8:00 a.m.) at SDO Conference Hall**.
6. Expenses relative to the conduct of this activity shall be charged against Division MOOE and/or other available local funds subject to the usual accounting, & auditing rules and regulations.
7. For clarifications, contact the SGOD-SMME through cellphone number 0995 - 464 - 8831 and/or email: [sdonaga.smme@deped.gov.ph](mailto:sdonaga.smme@deped.gov.ph)
8. For immediate dissemination and compliance with this memorandum is desired.



  
**SUSAN S. COLLANO CESO V**  
Schools Division Superintendent



☐ Roxas Avenue, Brgy. Triangulo, Naga City, Camarines Sur  
☎ 0981 630 0070  
✉ [naga.city@deped.gov.ph](mailto:naga.city@deped.gov.ph)





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Enclosure No. 1 to Division Memorandum No. \_\_\_\_, s. 2024

**SDO NAGA INSPECTORATE TEAM FOR PRIVATE SCHOOLS**  
**(RM No. 271, s. 2024 re: Regulatory Functions Pursuant to DepEd Order No. 88, s. 2010)**

Executive Committee: Susan S. Collano CESO V - Schools Division Superintendent  
Fernando C. Macaraig - Assistant Schools Division Superintendent  
Michael Noe C. Dizon - OIC Attorney III, Legal Section  
Anna Liza F. Abuloc - CES, CID/Team Leader of Team 1 to Team 4  
Michael A. Del Rosario - OIC CES, SGOD/Team Leader of Team 5 to Team 8

Inspectorate Teams	Private Schools	Inspectorate Team Members		
		PSDS	EPS	SGOD
Team 1	<b>NND4:</b> * MARINERS' POLYTECHNIC COLLEGES * Naga Hope Christian School, Inc. (Hope Christian HS) * Saint Joseph School	Mary Ann A. Papica	Corazon Fatima A Silerio	Edelaine A. Manlapaz
Team 2	<b>NSD1:</b> * Arborvitae Plains Montessori, Inc. - Main Campus * Naga Parochial School * Seminario del Santisimo Rosario de Caceres, Inc.	Margerie Bathan	Josefina DLC Solis	Vilma Cueto
Team 3	<b>NWD1:</b> * Computer Communication Development Institute-Naga City * Mountview College, Inc. * STI College - Naga	Dante R. Santelices	Rhea SB Samino	Jobert P. Narvadez
Team 4	<b>NND1:</b> * Ateneo De Naga University (Main Campus) * Naga City Montessori School, Inc.	Ramil S. Pederio	Rudyard Balacano	Joan C. Dulong
Team 5	<b>NND3:</b> * Global Site for I.T. Studies * LOGICZ Computer Training Center, Inc. * Universidad de Sta. Isabel (including Day and Night HS)	Fernando Carandang	Jarme Taumatorgo	Maria Teresita R. Rentoy
Team 6	<b>NND3-B:</b> * AMA Computer College-Naga City, Inc. * AMA Computer Learning Center of Naga * Archangel Saint Michael Academy, Inc.	Joretze Carandang	Cesar Arriola	Joseph M. Condono
Team 7	<b>NWD2:</b> * University of Nueva Caceres <b>NED1:</b> * Naga College Foundation * WRI Colleges - Metro Naga, Inc.	Emelyn Brofas Benedik Warren Ubante	Noel Balares	Marie Christine Ignacio
Team 8	<b>NED2:</b> * Ateneo de Naga University (Pacol Campus) * Camarines Sur International School (CSIS), Inc. * Naga View Adventist College, Inc.	Gina Bobis	Elvin B. Monroy	Michelle A. Lo

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Legend: **Blue Colored Text** - ESC (Educational Service Contracting) Participating School only  
**Black Colored Text** - SHSVP (Senior High School Voucher Program) Participating School only  
**Red Colored Text** - Both ESC and SHSVP Participating Schools

Schools in Non-Operational Status:

1. Brentwood College of Asia International School, Inc.
2. Philippine Computer Foundation College - Naga
3. Peña de Francia College

DM 31, s. 2019 DM Rev. 01



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☎ 0981 630 0070  
✉ naga.city@deped.gov.ph







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REHIYON V-BICOL

TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD NAGA

Attachment to Division Memorandum No. \_\_\_\_, s. 2024

**INSPECTION TEMPLATE FOR PRIVATE SCHOOLS**  
(Regulatory Functions Pursuant to DepEd Order No. 88, s. 2010)

School	School ID	Current Enrolment Data	School Address/Location	Does this school have: A - Government Permit to Operate B - Recognition (Write the letter that corresponds to the permit status)		What are the curriculum offerings? (Please mark check (✓) the curriculum offerings below)				Current Assistance/ Programs available to learners		Total Recipients for SY 2023 - 2024	
				Permit Status	Date Issued	Kinder	Elem.	JHS	SHS	ESC	SHSVP	ESC	SHSVP

Prepared by:

Division Inspectorate Team Member

Division Inspectorate Team Member

Division Inspectorate Team Member

Division Inspectorate Team Member

Noted by:

Division Inspectorate Team Leader

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12 MAR 2024

DM 31, s. 2019 DM Rev. 01

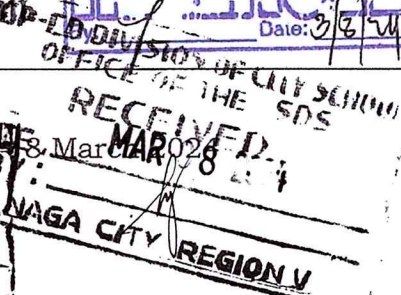
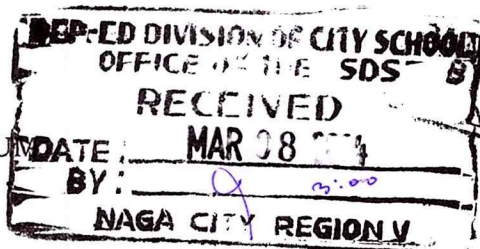
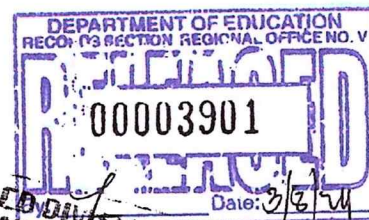


✉ Roxas Avenue, Brgy. Triangulo, Naga City, Camarines Sur  
☎ 0981 630 0070  
✉ naga.city@depd.gov.ph





Republic of the Philippines  
Department of Education  
REGION V - BICOL



REGIONAL MEMORANDUM  
No. \_\_\_\_\_ s. 2024

000271

**REGULATORY FUNCTIONS PURSUANT TO DEPED ORDER 88, s. 2010**

To : Schools Division Superintendents  
Chiefs of the Functional Divisions, this Office

1. Pursuant to Memorandum DM-OUOPS-2024-01-01704, and in compliance to DepEd Order No. 88, s. 2010 titled 2010 Revised Manual of Regulations for Private Schools in Basic Education, this Office hereby instructs all Schools Division Offices (SDOs) to conduct ocular inspection to all private schools within ten (10) working days from the date of release of this memorandum.
2. The SDOs are to submit Division Consolidated Report using the template accessible through this link: <https://bit.ly/OcularInspectionTemplate> on or before March 22, 2024, 5PM. This report must be signed by the members of the Division Task Force.
3. All submissions from SDOs must be consolidated at the regional level, verified, and signed by all members of the Regional Task Force. The Regional Consolidated Report shall be submitted on or before March 27, 2024, 5PM, through [oure@deped.gov.ph](mailto:oure@deped.gov.ph), copy furnished [usec.hrod@deped.gov.ph](mailto:usec.hrod@deped.gov.ph).
4. For the compositions of the Regional Task Force and Division Task Force, kindly refer to the aforementioned memorandum.
5. For information, dissemination, and compliance.

  
**GILBERT A. SADSAD**  
Regional Director

References: DM-OUOPS-2024-01-01704  
DO No. 88, s. 2010

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12 MAR 2024

QAD/rbb  
03/07/2024



Regional Center Site, Rawis, Legazpi City 4500

0969 516 9555  
[region5@deped.gov.ph](mailto:region5@deped.gov.ph)





Republika ng Pilipinas  
Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM

DM-OUOPS-2024-01-01704

FOR : ALL REGIONAL DIRECTORS

FROM : ATTY. REVSEE A. ESCOBEDO  
Undersecretary for Operations

WILFREDO E. CABRAL

Regional Director

Officer-in-Charge, Office of the Undersecretary

Human Resource and Organizational Development

SUBJECT : REGULATORY FUNCTIONS PURSUANT TO DEPED ORDER 88, s. 2010

DATE : March 6, 2024



This has reference to DepEd Order No. 88, s. 2010 titled *2010 Revised Manual of Regulations for Private Schools in Basic Education*. Section 25 of the Order states that "All private educational institutions shall be subject to reasonable supervision and regulation by the Department."

In view of the foregoing, this Office hereby instructs all Regional Directors to conduct ocular inspection to all private schools within fifteen (15) working days from the date of the release of this memorandum. The list and order of schools to be visited shall be left to the sound discretion of the Regional Directors.

Regional Directors are to submit a consolidated detailed report using the template accessible through this link: <https://bit.ly/OcularInspectionTemplate>. All submissions must be consolidated at the regional level, verified, and signed by ALL members of the Regional and Division Task Force.

The *Regional Task Force* shall be composed of at least (5) members:

**Head:** Chief of Legal Unit or Any Legal Officer of Regional Office (RO)

**Members:**

1. Regional QAD Chief;
2. Regional FTAD Chief; and
3. Regional CLMD Chief

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4. Other officer or personnel from RO based on the discretion of the Regional Director as deemed necessary.

The *Division Task Force* has the flexibility to create a composite team with a minimum of (5) members per SDO, based on the sound discretion of the Schools Division Superintendent:

**Head:** Chief of Legal Unit or Any Legal Officer of the School Division Office (SDO)

**Members:**

1. SDO CID Chief;
2. SDO School Governance and Operations Division Chief; and
3. Other officers or personnel of CID, SGOD, or other Unit from the SDO as deemed necessary.

Furthermore, kindly submit the consolidated report on or before **March 27, 2024, 5 PM**, through [oure@deped.gov.ph](mailto:oure@deped.gov.ph) copy furnished [usec.hrod@deped.gov.ph](mailto:usec.hrod@deped.gov.ph).

**For strict compliance and appropriate action.**

Thank you very much.

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12 MAR 2024



Room 101, Rizal Building, DepEd Complex, Meralco Avenue, Pasig City 1600  
Telephone Nos.: (02) 8633-5313; (02) 8631-8492  
Email Address: [oure@deped.gov.ph](mailto:oure@deped.gov.ph) | Website: [www.deped.gov.ph](http://www.deped.gov.ph)

Doc. Ref. Code	DM-OUOPS	Rev	01
Effectivity	03.23.23	Page	2 of 2

